



MINUTES (IN RED)
CHAPTER OPERATIONS COMMITTEE MEETING
Thursday, July 11, 2019

LOCATION: CONFERENCE CALL

Telephone Number: **1-800-920-7487**

Participant #: **32758898**

TIME: 9:00 AM – 10:30 AM

- Call to Order/Roll Call/Pledge of Allegiance *Joe Wisinski*

Officers Reports

- President *Joe Wisinski*
National membership committee has offered to provide Chapters with Strategic Plan Development. The Chapter needs to know if we are interested in this effort. A Chapter Strategic Plan might help bolster our competitiveness for the Pace Award.
- Vice President *Mike Simon*
No report
- Secretary *Mike Altieri*
Halfway through meeting minutes. Mike to look at draft committee assignments in meeting minutes and relay them to the group.
- Treasurer *John Story*
Treasurers working on year end report. Audit scheduled on July 22 with audit committee.
- Chapter Delegate's *Kris Dimmick/Geoff Benway*
New member outreach letters are out. 4 new members joined in May, 1 new member in June. Jolie to check the website for new members monthly and send out letters accordingly. Letters will also be sent to branch chair for local touch. National's website lists branch, can be hard to find address on data base. Hard copies will be sent by Chapter President, emailed by Branch Chair.
- Chapter Administrator *Jolie Murray*
No report
- Website/Social Media Update: *Britney Whitney*
No report

NEW BUSINESS:

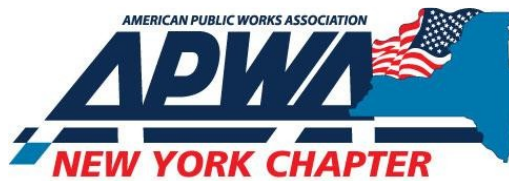
Chapter Directors/New Director – Central Branch

Nothing specific to report on this item. Brian Steitz was nominated to a new chapter position as director related to this item. There was additional discussion regarding attracting participation from the younger generation.

Potential Meeting w/National Membership Committee in NY PACE

Award Regret

Tammy Bennet can come out to help with development of the Chapter's strategic plan. It was decided by the committee to participate on this opportunity with National. Joe to reach-out to Tammy. Kris described a similar visit from Brian Mohortor with National a



few years. This visit from Tammy would be focused on the New York Chapter. An offer for the trip will be extended to the other Chapter delegates by Kris.

March 25 – 27, 2020 Annual Conference:

- Tour Options
- Keynote Speaker
- Request for Abstracts/Topics To Date
- Needs for next year (*laptop, projector, screen,*)
- Conference Attendee Gift
- Community Service

Tour of Albany County landfill gas facility, looking for possible additional 'non' engineering areas. Also possibility of the Erie Canal Visitors Center or tour of State Capital. Six approved topics to date forward for PIE approval with Joe Zongol and Kris Dimmick. Six vendors signed up so far for the conference. Possible to have Howard LaFever provide Maple Syrup as a speaker gift. Look at pricing for projectors, screens, microphone and laptops. Rodeo at PWX still being worked on for a Chapter representative.

Letter from National was received with reasons for not receiving the PACE award this year. Discussion of items to improve next year's PACE award application, main item being the lack of a Strategic Plan. Also need more detail on what is going on at the Branch Level. Tennessee Chapter was provided as an example.

Kris discussed the need for succession planning in Public Works.

OLD BUSINESS:

New Member Reach Out - Letters went out from both President and Past President

FUTURE MEETINGS:

Operations Committee Meeting

➤ August 8, 2019 @ 9:00 AM

Executive Board Meeting

TBD