



American Public Works Association
NEW YORK CHAPTER

CAPITAL BRANCH AWARDS PROGRAM
PROJECT NOMINATION FORM
PUBLIC WORKS PROJECT OF THE YEAR

Deadline: January 14, 2022

Project Name: _____

Project Completion Date: _____

Public Agency: _____

- Project Categories:**
- Structures
 - Transportation
 - Environmental
 - Historical Restoration/Preservation
 - Disaster or Emergency Construction/Repair
 - Self-Performance*

*New category for Capital Branch only, project can be within any project division, will not be eligible for State or National Awards

- Project Division:**
- Less than \$5 Million
 - \$5 Million, but less than \$25 Million
 - \$25 Million - \$75 Million
 - More than \$75 Million

Managing Agency:

Name	Title	
Agency/Organization		
Address		
City	State	Zip Code
Phone	Fax	
E-mail		

Primary Consultant:

Name	Title	
Agency/Organization		
Address		
City	State	Zip Code
Phone	Fax	
E-mail		



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Primary Contractor:

Name		Title
Agency/Organization		
Address		
City	State	Zip Code
Phone	Fax	
E-mail		

Nominated By:

Name		Title
Agency/Organization		
Address		
City	State	Zip Code
Phone	Fax	
E-mail		

Eligibility

Public works project is defined as the physical structure and facilities that are developed, owned, and maintained by public agencies to house government functions and provide water, power, waste disposal, transportation, and similar public services in accordance with established public policy.

Awards Criteria

1. Use of good construction management techniques and completion of the project on schedule.
2. Safety performance and demonstrate awareness of the need for a good overall safety program during construction.
3. Community relations as evidence by efforts to minimize public inconvenience due to construction, safety precautions to protect public lives and property, provision observation areas, guided tours, or other means of improving relations between the agency and the public.
4. Demonstrated awareness for the need to protect the environment during the project. This includes any special consideration given to particular environmental concerns raised during the course of the project.
5. Unusual accomplishments under adverse conditions including, but not limited to age or condition of facility, adverse weather, soil, or other site conditions over which there is no control.
6. Additional conditions deemed of importance to the public works agency, such as exceptional efforts to maintain quality control and, if value engineering is used, construction innovations as evidence by time and/or money-saving techniques developed and/or successfully utilized.
7. Use of sustainable infrastructure rating system or the equivalent (such as the Envision rating system) to ensure project is sustainable.



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The **Committee** that reviews the award submissions **is instructed to look for something special** beyond the total project cost **that makes the project award worthy**. Examples may include the following:

- Completion date contained in contract should be stated. Any time extensions granted should be addressed in the submittal.
- Construction schedule, management and control techniques used.
- Safety performance including number of lost-time injuries per 1000 man-hours worked and overall safety program employed during construction phase.
- Environmental considerations including special steps taken to preserve and protect the environment, endangered species, etc. during the construction phase.
- Community relations – summary of the efforts by the agency, consultant, and contractor to protect public lives and property, minimize public inconvenience and improve relations.
- **Unusual accomplishments** under adverse conditions, including but not limited to, adverse weather, soil or site conditions, or other occurrences over which there was no control.
- Additional considerations you would like to bring to the attention of the Committee, such as innovations in technology and/or management applications during the project.
- Major Cost Savings from original budget.
- Extraordinary teamwork.

Each of these criteria need not apply, but your submittal should reflect all that do, or others that “sell your project or person to the Committee”.

Note: Supporting documentation is **limited to twenty (20) pages**, exclusive of photographs. Photographs will be used for promotional purposes by the Association. Supporting documentation should include a **1-2 paragraph executive summary** of the project.

Similar to last year, if awarded, we ask that the nominator of the award prepare a brief 2–3-minute video explaining the project, describing the team, and providing an acceptance speech that we can play during the banquet. Our hope is this will liven the event while allowing you to explain the project in your own way.

Submit nomination form, supporting documentation and photographs by **ELECTRONIC SUBMISSION ONLY** to:

Joe Zongol
Capital Branch Awards Chairman
Weston & Sampson
1 Winners Circle, Suite 130
Albany, New York 12205
zongolj@wseinc.com